

NOTEBOOK SETUP

1. **Title Page** – (The very first page in the notebook)
 - a. Name
 - b. Per
 - c. Science
 - d. 2008-2009
2. **TOC**
 - a. At least 1 piece of paper (2 pages)
3. **Syllabus (signed)**
4. **Safety Letter (signed)**
5. **Grade Sheet** (you can - **print** it out, **copy** it down, or **put** 2nd trimester below 1st grades)
6. **Grade Label** on front cover (put **over** old grade label)
7. **Cut** and **Paste** anything you need from old notebook into new notebook
8. **Cut** and **Paste** any **loose** or **damaged** pages. Make it look nice again.
9. Write **YOUR NAME** on front cover (with a *Sharpie*)
10. On the **FIRST BLANK PAGE** in your notebook write:
START OF 2ND TRIMESTER